



HOW TO DO BUSINESS IN THE PHILIPPINES

Philippines Contact Information: General Manager: Eileen Tan-Dario

Manila Office:

8/F San Miguel Properties Centre, No. 7
St. Francis Avenue, Mandaluyong City,
Metro Manila, Philippines 1554

Davao Business Centre:

Building 3, Regina Commercial Complex C.M. Recto Avenue,
Davao City, Philippines 8000

Baguio Business Centre:

Unit 3-F 3rd Floor, E. S. Clemente Bldg., Shanum St. cor. Otek St.,
Lake Drive, Burnham Park, Baguio City, Philippines 2600

Cebu Business Centre:

Ground Floor, Crown 7 IT Building,
Pope John Paul II Avenue, Cebu City, Philippines 6000

Distributor Support

Hours: (Manila) Mon-Fri: 12:00NN-9:00PM • Saturday: 12:00NN-5:00PM
Phone: +(632) 988-3888 • Fax: +(632) 638-1434
Toll Free: 1-800-10-4LIFE (1-800-10-45433-74)

Distributor Support

Hours: (Davao) Mon-Fri: 11:00AM-8:00PM • Saturday: 12:00NN-5:00PM
Phone: +(6382) 282-3433 • Fax: +(6382) 221-5433

Distributor Support

Hours: (Baguio) Mon-Fri: 11:00AM-8:00PM • Saturday: 12:00NN-5:00PM
Phone: +(6374) 422-3733 • Fax: +(6374) 422-3733

HOW DO I ENROLL?

1. Enroll through the 4Life.com website
 - a) Log on to <http://philippines.4life.com>
2. Enroll by Mail/Fax or Email
 - a) Fill out Distributor Application and Agreement (DAA) form to the address above.
 - b) Or fax the DAA to: (632) 638-1434 (Manila Office); or (6382) 221-5433 (Davao Business Center); or (6374) 422-3733 (Baguio Business Center).
 - c) Or email to: philippines@4life.com

*Note: Original distributor application must be mailed to the 4life Manila Office, Davao Business Center or Baguio Business Center within 30 days.

HOW DO I PLACE AN ORDER?

1. Place your order at 4Life.com website
 - a) Log on to <http://philippines.4Life.com>
2. Place your order via fax or email.
 - a) To fax your order you can simply fax your completed Product Order form to:
(632) 638-1434 (Manila Office); or + (6382) 221-5433 (Davao Business Center); or (6374) 422-3733 (Baguio Business Center)
 - b) Email your completed order form to philippines@4life.com or for NFR orders philippinesNFR@4life.com.
3. Place your order in person
 - a) Products can either be picked up at the Manila Office, Baguio Office, Davao Office, Cebu Pick Up and Cotabato Pick Up Center or shipped for an additional charge.
 - b) Order payments can be made with cash, credit cards (Visa or MasterCard), bank deposits and LBC branches via remit to account. Any fax order payments by credit card need to have a copy of the front and back of the card attached for verification.
Account Name: 4Life Research
BPI: 1921 1128 62
Banco de Oro: 4150 1653 70
Land Bank: 06 7210 6800

SHIPPING INFORMATION:

Pickup: Manila Office, Davao Business Center or Baguio Business Center
Shipping Method: via CBL (courier service)
Shipping Cost: Php 112.00
Cut off time: 3:00 PM
Delivery Time: 2-3 working days



TOGETHER, BUILDING PEOPLE™