

How to Do Business in Malaysia



Malaysia Contact Information:

General Manager: Tan Cher Lyn

Malaysia (Main Office):

ForLife Research Sdn Bhd
Unit 5.02, 5th Floor, Amcorp Tower
18 Jalan Persiaran Barat
46050 Petaling Jaya
Selangor, Malaysia

Distributor Support

Hours: (Malaysia)

Monday-Friday : 12pm to 9.30pm
Saturday : 12pm to 7.00pm
Phone : (603) 7629 6800
Fax : 1300 88 9986 or (603) 7629 6888
E-mail : malaysiacs@4life.com

How do I enroll?

- 1) Visit any of our 4Life Malaysia Office nearest to you and submit ALL the following documents:
 - a) Malaysia Distributor Application and Agreement Form (completed and signed)
 - b) A copy of your MyKad
 - c) Order Form (complete with payment details)
- 2) Enroll by Mail/Fax or Email
 - a) Complete and sign a Malaysia Distributor Application and Agreement Form
 - b) Complete and sign an Order Form (your first order MUST include a Distributor Kit) and
 - c) Make a copy of your MyKad
- 3) Send all the documents listed in (2) above to our 4Life Malaysia Office by Mail, Fax (1300 88 9986 or (603) 7629 6888) or E-mail to: malaysiacs@4life.com
 - a) Original signed Malaysia Distributor Application & Agreement Form and copy of your MyKad **must be** mailed to the 4life Malaysia office within 30 days of enrollment.
 - b) Phone enrollments and online enrollments are not available in Malaysia.

How do I place an order?

- 1) Place your order at 4Life.com website (only applicable for Distributors and Preferred Customers who have signed up with 4Life)
 - a) Log onto <http://malaysia.4life.com> and start shopping
- 2) Place your order via Fax/Email.
 - a) If you prefer to fax your order, you can fax the completed Order Form to any 4Life Office in Malaysia.
 - b) If you prefer to email your order, you can email the completed Order Form to malaysiacs@4life.com.

- 3) Place your order by visiting any of our 4Life Malaysia office nearest to you.
 - a) Products can either be picked up at the Malaysia office or shipped (within Malaysia only) for an additional charge. No phone orders are allowed in Malaysia.
- 4) Order payments can be made with Cash, Cash Deposit into Maybank Account No: 512530183828, Debit Card or Credit Card (Visa or MasterCard only).

IMPORTANT: Payment Card Industry (PCI) Standard

In compliance with the PCI Information Security Standard set by Visa, MasterCard, Amex and Discover, we at ForLife do not encourage you to send sensitive information such as your debit/credit card details to us through e-mails, text messages or any mode of social media (eg Whatsapp, Twitter, WeChat etc). This is to safeguard your interest in preventing unauthorized or fraudulent use of your card if its information gets intercepted in the transmission process over which we have no control. Kindly send your debit/credit card details and any other personal information such as bank account details to us either by hand or facsimile at 03-76296888.

Is a monthly product order require?

A monthly maintenance of 100LP is required for Distributors to remain active and to generate possible commissions.

SHIPPING INFORMATION

Delivery Time: Five (5) working days for delivery within Malaysia. The delivery time does not include the day the order was received by the 4Life Malaysia Office.

Shipping Charges:

West Malaysia : RM 9.50 (Inclusive GST) for every 3 kg or part thereof

East Malaysia : RM10.00 (inclusive GST) for every 3 kg or part thereof [This shipping rate is not applicable for shipment to Limbang in Sarawak]

4LIFE OFFICES

PETALING JAYA

Unit 5.02, 5th Floor, Amcorp Tower,
18 Jalan Persiaran Barat,
46050 Petaling Jaya, Selangor.
Tel : 03-7629 6800

Fax : 03-7629 6888/1300 88 9986

Operation Hours

Monday – Friday : 12.00noon - 9.30pm
Saturday : 12.00noon - 7.00pm

ALOR SETAR

No. 123, Ground Floor,
Kompleks Sultan Abdul Hamid,
Susuran Sultan Abdul Hamid 1B,
05050 Alor Setar, Kedah.

Tel : 04-771 9899 Fax: 04-772 0006

Operation Hours

Monday – Friday : 1.00pm - 9.30pm
Saturday : 10.00am - 4.00pm

Break Time

Monday – Friday : 6.00pm - 7.00pm
Saturday : 1.00pm - 2.00pm

JOHOR BAHRU

Unit 13A.05, Level 13A, Menara Pelangi,
Jalan Kuning, Taman Pelangi,
80400 Johor Bahru, Johor.

Tel : 07-332 7351 Fax: 07-335 3351

Operation Hours

Monday – Friday : 12.00noon- 9.30pm
Saturday : 10.00am - 4.00pm

KOTA BHARU

Lot 270, Tingkat Bawah & Tingkat 1,
Seksyen 24, Jalan Sultan Yahya Petra,
15200 Kota Bharu, Kelantan.

Tel : 09-743 1178 Fax: 09-744 1178

Operation Hours

Monday – Friday : 1.00pm - 9.30pm
Saturday : 12.00noon- 7.00pm

KOTA KINABALU

Unit D-22-3A, Block D, Lot 22, 4th Floor,
KK Times Square, Off Jalan Coastal Highway,
88100 Kota Kinabalu, Sabah.

Tel : 088-212 369 Fax: 088-212 749

Operation Hours

Monday – Friday : 1.00pm - 9.30pm
Saturday : 10.00am - 4.00pm

Break Time

Monday – Friday : 6.00pm - 7.00pm
Saturday : 1.00pm - 2.00pm

KUALA TERENGGANU

Lot 3187K, Tingkat Bawah, Kompleks Permint
Harmoni, Jalan Batas Baru,
20300 Kuala Terengganu, Terengganu.

Tel : 09-631 8313 Fax: 09-631 8311

Operation Hours

Monday – Friday : 1.00pm - 9.30pm
Saturday : 12.00noon- 7.00pm

Break Time

Monday – Friday : 6.00pm - 7.00pm
Saturday : 3.00pm - 4.00pm

KUANTAN

41, Ground Floor,
Jalan Putra Square 3, Putra Square,
25200 Kuantan, Pahang.

Tel : 09-517 3233 Fax : 09-517 3228

Operation Hours

Monday – Friday : 1.00pm - 9.30pm
Saturday : 10.00am - 4.00pm

Break Time

Monday – Friday : 6.00pm - 7.00pm
Saturday : 1.00pm - 2.00pm

KUCHING

Lot 433, 1st Floor,
Travilion Commercial Centre, Jalan Abell,
93100 Kuching, Sarawak.

Tel : 082-233 820 Fax: 082-237 790

Operation Hours

Monday – Friday : 1.00pm - 9.30pm
Saturday : 10.00am - 4.00pm

Break Time

Monday – Friday : 6.00pm - 7.00pm
Saturday : 1.00pm - 2.00pm

MIRI

Lot 1339, Ground Floor, Jalan Sri Dagang,
Miri Waterfront Commercial Centre,
98000 Miri, Sarawak.

Tel : 085-418 870 Fax: 085-418 159

Operation Hours

Monday – Friday : 1.00pm - 9.30pm
Saturday : 10.00am - 4.00pm

Break Time

Monday – Friday : 6.00pm - 7.00pm
Saturday : 1.00pm - 2.00pm

MUAR

5-10, 1st Floor, Jalan Hj Jaib,
84000 Muar, Johor.

Tel : 06-952 9003 Fax: 06-952 9002

Operation Hours

Monday – Friday : 1.00pm - 9.30pm
Saturday : 10.00am - 4.00pm

Break Time

Monday – Friday : 6.00pm - 7.00pm
Saturday : 1.00pm - 2.00pm

PENANG

1-4-25, E-GATE, Lebuhr Tunku Kudin 2,
11700 Gelugor, Penang.

Tel : 04-655 8129 Fax: 04-655 8139

Operation Hours

Monday – Friday : 1.00pm - 9.30pm
Saturday : 10.00am - 4.00pm

Break Time

Monday – Friday : 6.00pm - 7.00pm
Saturday : 1.00pm - 2.00pm

SEREMBAN

73-B & 73-B-1, Lorong Haruan 5/3,
Oakland Commerce Square,
70300 Seremban, Negeri Sembilan.

Tel : 06-632 3919 Fax: 06-632 3929

Operation Hours

Monday – Friday : 12.00noon- 9.30pm
Saturday : 10.00am - 4.00pm

SUNGAI PETANI

Lot 3A, 1st Floor,
Jalan Permatang Gedong, Taman Sejati Indah,
08000 Sungai Petani, Kedah.

Tel : 04-431 1988 Fax: 04-431 1788

Operation Hours

Monday – Friday : 1.00pm - 9.30pm
Saturday : 10.00am - 4.00pm

Break Time

Monday – Friday : 6.00pm - 7.00pm
Saturday : 1.00pm - 2.00pm

SINGAPORE

10 Eunos Road 8, #12-10,
Singapore Post Centre,
Singapore 408600.

Tel : (65) 6735 2988 Fax: (65) 6733 7688

Operation Hours

Monday – Friday : 12.00noon- 9.30pm
Saturday : 10.00am - 5.00pm

4LIFE TEMPORARY PICK-UP SERVICE POINTS

SANDAKAN

CITY-LINK Express
Ground Floor, Lot 1, Block B,
Taman Grandview (Phase 2),
90000 Sandakan, Sabah.
Tel : 089-214 206

Operation Hours

Monday – Friday : 12.00noon- 6.00pm
Saturday : 12.00noon- 3.00pm

IPOH

CITY-LINK Express,
29 Jalan Raja Perempuan Mazwin,
Taman Rishah,
30100 Ipoh, Perak.
Tel : 05-529 0976

Operation Hours

Monday – Friday : 12.00noon- 7.00pm
Saturday : 12.00noon- 4.00pm

KLUANG

CITY-LINK Express,
14, Jalan Station,
86000 Kluang, Johor.
Tel : 07-772 4460

Operation Hours

Monday – Friday : 12.00noon- 7.00pm
Saturday : 12.00noon- 2.00pm

All 4Life Offices/Temporary Pick-up Service Points are closed on Sunday & Public Holidays

Temporary Pick-up Service Points' holidays are inclusive of Selangor state holidays

For more information and other enquiries, please contact our Distributor Support Services Hotline at **03-7629 6800**

Web: <http://malaysia.4life.com>; Email: malaysiacs@4life.com

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