



HOW TO DO
BUSINESS
INDIA

4LIFE® INDIA

4Life's History in India

4Life opened its India Office in 2008 in Mumbai. Since then 4Life India has opened 6 new offices & pickup centers in India to service the Independent Distributors as they share 4Life products and opportunities with people throughout India.

India Contact Information:

General Manager: Shishir Jha

How to Contact 4Life India

For questions about becoming a distributor, or to find out more about our products, contact us at

4Life India Customer Services:

Toll Free Line: 1800-1020-502

Board Line: +91-22-4093-2700

Email ID: indiads@4life.com

Timings: Monday - Friday: 10:00 am - 5:00 pm

Saturday: 10:30 am - 1:30 pm

Visit us at: <https://india.4life.com> • <https://4lifetools.in>



we are on Facebook



Check out our page
to find out more
about our latest news.

<https://www.facebook.com/4lifeindia>

How to Enrol

① Enrol by Post/ Email/ In Person

- a) Duly fill and sign India Distributor Application Form
- b) Submit the following by visiting the nearest office/email at indiads@4life.com/
Post or courier to 4Life India head office in Mumbai.
 - i. Signed India Distributor Application Form
 - ii. Copy of Aadhaar Card (Applicant & Co-applicant)
 - iii. Copy of Pancard (For Tax deduction purposes)
 - iv. Cancelled Personal Cheque/Bank Passbook (For Direct Bank transfer)
 - v. FSSAI registration certificate (if any)
 - vi. GST registration certificate (if any)

② Enrol by Internet

- i. Visit india.4life.com
- ii. Fill up the new distributor application form.

Internet Enrolment is allowed only to generate 4Life Distributor ID. It is not activated for doing any transaction until the copy of the application form & supporting documents are received by 4Life in any of the aforesaid ways.

How to Place an Order

① Place your order at 4Life.com website

- a) Log onto india.4life.com and pay by using Credit card or Debit Card (Visa/Master/Rupay/Diners Club)

② Place your order in person

- a) Walk in to Mumbai, Delhi, Hyderabad, Chennai and Kohima Office & place your order.
- b) You can pay through Credit/Debit Card or Cash.
- c) We do not accept cheques.

③ Place your order via phone, email, fax or post/ courier

- a) Call Indiads @ 1800-1020-502 or email to indiads@4life.com during office hours & place order
- b) Pay via your Credit Card[†] through IVR/PayZapp or NEFT/IMPS/Cash Deposit in 4Life India Bank Account*

Bank Information

SBI Bank

① *SBI Cash Deposit Information

- Use a photocopy of the 4Life Cash Deposit Slip - Available at all 4Life Offices, Pricelist, 4Life website (india.4life.com), 4Life tools website (www.4lifetools.in), Contact IndiaDS@4life.com or Call Toll Free @18001020502
- Fill in the 4Life Deposit Slip in both the Bank copy and the Distributor copy and deposit Cash for your order at any SBI Branch - Mention your Distributor ID/Name/Contact#, Put in the Depositor's name, if different, Put in the denominations of the Cash deposit and mention the total amount in the words and figures
- Submit the copy of the Deposit Slip to IndiaDs/4life office to process your order.

② *Bankwire (IMPS/NEFT Information)

Beneficiary : Forlife Trading India Pvt. Ltd.	
A/C #	38125583524
IFSC CODE	SBIN0007074

- For IMPS/NEFT payments, money should be deposited in 4Life account of SBI Bank.

① *Bankwire (IMPS/NEFT Information)

Beneficiary : Forlife Trading India Pvt. Ltd.	
A/C #	054-30330000667
IFSC CODE	HDFC0000543

- For IMPS/NEFT payments, money should be deposited in 4Life account of HDFC Bank.
- 4Life should receive copy of the receipt/deposit slip/utr no. once money is deposited in any of the above banks on indiads@4life.com along with order details & Distributor ID.

② *PayZapp Information

- Call on Tollfree (1800-1020-502) during office hours to request for a PayZapp link on your registered mobile number to make a payment for your order
- Click on the link in the message received from 4Life
- Proceed to pay via Credit/Debit card
- Share the screenshot details on e-mail with your order payment to indiads@4life.com.
- This is similar to online shopping transaction

#Credit Card Payment Through IVR

- *Phone - in orders paid through Credit Cards are done through Secured IVR. As per the RBI Guidelines, all offline Credit Card Payments require an OTP (One Time Password) from the issuing Bank. (Please contact the issuing Bank to obtain an OTP beforehand) ask us how ?

How to get the Products

- Pick up - From any 4Life Offices (Mumbai / Delhi / Hyderabad / Chennai / Kohima) or From any pick up Centers (Lucknow / Goa) **Orders needs to be placed in any of the 4Life offices beforehand.**
- Shipment - Delivery time : 5 Business days.
Freight charges: Rs.150/- or 1% of the order, whichever is higher, plus GST @ the applicable rate

How Commissions are Paid Out

- Commissions are paid out either through direct bank transfer or through demand draft incase bank details are not available with us.
- In order to receive commission via bank transfer, 4Life must receive the bank details of the distributor along with copy of the cancelled personal cheque/Bank pass book.
- Commission payments will be sent out on the 16th of every month.
- 5% tax will be deducted from the commissions, if the Pan card copy is SUBMITTED (TDS)
- 20% tax will be deducted from the commissions if the PAN CARD COPY IS NOT SUBMITTED (TDS).
- Commissions less than Rs. 400/- will be credited to the distributor's 4Life account and will be paid out only once it exceeds Rs. 400/-.
- Commission may be put on hold for Distributors who have not submitted their Aadhaar Card copy.
- Rapid rewards will be paid to eligible distributors on the next business day, only if bank details are updated with 4Life or cheques will be issued on 16th and 20th for distributors whose Bank details are not updated.

4LIFE® INDIA

OFFICE LOCATION AND HOURS

Mumbai Office (Head Office):

808, 8th Floor, A Wing,
Kanakia Wall Street,
Andheri Kurla Road,
Andheri East, Mumbai- 400 093

Timings:

Monday to Saturday:
12:00 pm to 8:00 pm
Sunday Off

Delhi Office:

A 213-214 Somdutt Chamber -1, 2nd Floor,
Bhikaji Cama Place, New Delhi -110 066

Timings:

Monday to Friday: 9:30 am to 6:00 pm
Saturday: 9:30 am to 2:00 pm
Sunday Off

Chennai Office:

2nd Floor, Commercial Building,
No.16-C, Above Scan India,
Sivagnanam Street, T-Nagar,
Chennai - 600 017

Timings:

Monday to Saturday:
12:00 pm to 8:00 pm
Sunday Off

Hyderabad Office:

Roxana Sanai, 3rd Floor, 1/8/303,
Sardar Patel Road, Above Pai International
Show Room, Near Rasoolpura Metro Station,
Begumpet, Hyderabad - 500 003.
Telangana State.

Timings:

Thursday to Tuesday:
12:30 pm to 8:30 pm
Wednesday Off

Kohima Office:

City Centre, Shop no.2, 3rd Floor,
Near Taxi Stand, Dak Lane,
Kohima, Nagaland - 797 001

Timings:

Monday to Saturday : 9:30 am to 4:00 pm
2nd and 4th Saturday Off
Sunday Off

PICKUP CENTRES

Lucknow Warehouse:

FedEx Express Transportation C-56, Transport
Nagar, Opposite Sahaheed path Highway Kanpur
Road, Lucknow, UP - 226 008

Timings:

Monday to Saturday: 9:30 am to 5:30 pm
Sunday Off

Goa Warehouse:

C/o. SE Enterprises, Shop No. 4, Victoria Building,
Opp. Majorda Railway Station, Near Napoleon
Wedding Hall, Majorda - 403 713.

Timings:

Monday to Saturday:
9:30 am to 5:30 pm
Sunday Off

Place orders in any of the 4Life offices/IndiaDS
& pick up by showing your invoice
at above pick up centers.